

# RENTAL APPLICATION (Application fee \$35 - Per Adult)

***“Only clean and responsible people who pay rent on time may apply.”***

**Return to:** Gallavin and Associates Inc., Realty, 1156 Bardstown Road, Louisville, KY 40204 (502) 454-3436  
FAX (502) 415-7470

Each adult (18 or older) must fill out separate application. Today's date: \_\_\_\_\_  
Occupancy date desired: \_\_\_\_\_ Rental Price Range: \_\_\_\_\_ Type/size desired: \_\_\_\_\_  
Rental address desired or shown: \_\_\_\_\_  
How did you hear about this home or apartment? \_\_\_\_\_

## Applicant's Personal Information

Last name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_  
Birth Date: \_\_\_\_\_ Driver's license/ID number/state: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Phone: \_\_\_\_\_  
Alternative phone: \_\_\_\_\_ Email address: \_\_\_\_\_  
Any other names you've used in the past: \_\_\_\_\_  
Additional Occupants (List every occupant's name, birth date, and their relationship to applicant.


How long do you plan on living in the next rental home that meets your needs? \_\_\_\_\_  
Would you like to buy a home within the next 2-3 years? \_\_\_\_ If so, what size/type? \_\_\_\_\_  
Are you able to handle all the minor maintenance and upkeep in the property? Yes \_\_\_\_ No \_\_\_\_  
Do you already own any appliances (if so, which ones) \_\_\_\_\_  
Do you do have any of these skills: Electrical \_\_ Painting \_\_ Plumbing: \_\_ Roofing\_\_ Heating \_\_ Other \_\_\_\_\_  
Do you have renter's insurance? \_\_\_\_ Any liquid filled furniture? \_\_\_\_ Have you ever broken a lease? \_\_\_\_  
Ever refused to pay for any reason? \_\_\_\_ Ever been evicted or asked to leave? \_\_\_\_ Ever filed for bankruptcy? \_\_\_\_  
Ever been convicted of a crime? \_\_\_\_ Do you give us permission to do a criminal background check? \_\_\_\_  
Currently have any utilities in your name? \_\_\_\_\_ Currently have phone service in your name? \_\_\_\_\_  
Is there anything to prevent you from placing utilities in your name? \_\_\_\_ Do any occupants smoke? \_\_\_\_\_

## Residence History

Present address: \_\_\_\_\_  
Dates lived at this address? \_\_\_\_\_ Monthly Rent? \_\_\_\_\_  
Name of present landlord: \_\_\_\_\_ Phone \_\_\_\_\_  
Address of present landlord: \_\_\_\_\_  
Reason for moving: \_\_\_\_\_ Is your rent current? \_\_\_\_\_  
Number of late payments at this address? \_\_\_\_\_ Security deposit currently held by landlord? \_\_\_\_\_  
Have you had any reoccurring problems with your current home or landlord? \_\_\_\_\_

Previous address: \_\_\_\_\_  
Previous landlord: \_\_\_\_\_ Previous landlord's phone: \_\_\_\_\_  
Dates at this address: \_\_\_\_\_ Reason for moving? \_\_\_\_\_ Monthly Rent? \_\_\_\_\_  
Was your full security deposit returned? \_\_\_\_ # of late payments? \_\_\_\_ Monthly rent? \_\_\_\_\_

**Bonus Note:** We provide \$25 OFF one month's rent to residents who refer a friend or coworker to us and they move into one of our places. List the name and phone of anyone you know who may need a home or apartment.  
\_\_\_\_\_  
Phone \_\_\_\_\_

## Income / Employment History

## RENTAL APPLICATION (Application fee \$35 - Per Adult)

Applicant's current employment status: Full-time: \_\_\_\_\_ Part-time (less than 32 hrs.): \_\_\_\_\_ Student: \_\_\_\_\_ Retired: \_\_\_\_\_  
Self-employed: \_\_\_\_\_ Unemployed: \_\_\_\_\_ Other: \_\_\_\_\_

**Applicant employed by:** \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Phone \_\_\_\_\_ Average weekly hours: \_\_\_\_\_ How long at that place of employment? \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Position: \_\_\_\_\_ Monthly/Biweekly/Weekly (Circle one) Income: \$ \_\_\_\_\_

Phone \_\_\_\_\_ Average weekly hours: \_\_\_\_\_ How long at that place of employment? \_\_\_\_\_

**Also employed by:** \_\_\_\_\_ Supervisor's name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Position: \_\_\_\_\_ Monthly/Biweekly/Weekly (Circle one) Income: \$ \_\_\_\_\_

**Emergency Contact:** In the event of some emergency that would prevent you from paying rent when due, is there a relative, person, or agency that could assist you with rent payments?

Emergency contact: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Additional Income:** (verifiable sources of income that you would like considered, please list income and source).

Additional source: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Contact person: \_\_\_\_\_ Phone: \_\_\_\_\_

How long have you been receiving this income? \_\_\_\_\_ How long do you expect income to continue? \_\_\_\_\_

### Credit History / Assets / Loans

Number of vehicles? \_\_\_\_\_ Any business vehicles, RV, campers, boats or motorcycles? \_\_\_\_\_

Vehicle 1 (make/model/color): \_\_\_\_\_ Vehicle 2 \_\_\_\_\_

Please note, only cars on application are authorized to be on premises. Do you have a car payment? \$ \_\_\_\_\_

List any other current monthly expenses and approximate amount? \_\_\_\_\_

Name of bank and branch: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you have a checking acct? \_\_\_\_\_ Savings acct? \_\_\_\_\_ Credit Card/Type? \_\_\_\_\_

Part of our verification process is to request a credit report which is provided by: TransUnion

Is there anything negative we may find when we run a credit or criminal background check? \_\_\_\_\_

### Personal /Professional References

Name of doctor or health care provider: \_\_\_\_\_ Attorney \_\_\_\_\_

Name of nearest living relative: \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Thank you** for completing an application to rent from us. A **fee of \$35** is charged on all applicants for the purpose of verifying information furnished. This fee is **nonrefundable**. By signing below, applicant represents all information is true, complete, and authorizes annual contact/verification of information, references, and credit for continual tenancy or for collection purposes should it become necessary. If any information is found to be false, the application will be rejected and will be sufficient reason for immediate eviction and loss of deposit.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_